



**Design-Build Phase III Service Center Project
Solicitation Number: PS-00082**

**ADDENDUM 2
August 2, 2019**

To Respondent of Record:

This addendum, applicable to project referenced above, is an amendment to the RFQ and as such will be a part of and included in the Contract Documents. Acknowledge receipt of this addendum by entering the Addendum number and issue date on the space provided in submitted copies of the Respondent Questionnaire.

RESPONSES TO QUESTIONS

1. Question: Will the contract require an Initial Guarantee Maximum Price (IGMP)?
Response: Yes, IGMP will be required. DB agreement sample will be provided in RFP phase to short-listed firms

2. Question: Do we need to provide resumes for the Design team's sub-consultants?
Response: Yes, include resumes for all of DB team members to include sub-consultants.

3. Question: Do the sub-consultants also need to fill out the Conflict of Interest forms?
Response: This form is required by the Respondent. Please consult your own legal advisor if you have questions regarding the statute or form.

4. Question: Is only the D/B Firm required to complete the required forms (Respondent Questionnaire & COI) or are all consultants expected to complete these forms as well?
Response: The Respondent Questionnaire shall be filled out and submitted by the Respondent only with their SOQ submittal. Refer to response on Question #3.

5. Question: In addition to the prime contractor, do consultants need to fill out any of the forms (e.g. Conflict of Interest Form)? If so, which consultants?
Response: Refer to the response for Question #4.

6. Question: Does the financial disclosure form count towards the page count?
Response: No. Refer to Exhibit E – Submittal Response Checklist, which indicates which items in the SOQ count toward the total page count of 85 pages.

7. Question: Please explain the 30% aspirational goal for SMWVB at the RFP phase.

Response: In the RFQ stage, there is not an SMWB goal. In the RFQ, SMWB points will be assessed based upon responses to the narrative SMWB questions, for a maximum of (up to) 15 points.

The 30% aspirational SMWB goal will apply to firms who are invited to submit an RFP. The 30% aspirational SMWB goal is expressed as 30% of the value of the entire Design-Build contract, including both the design and construction phases. For example, the SAWS estimate of the Design-Build project cost is \$27,500,000.00. Thirty percent of that would be \$8,250,000.00. So, the aspirational goal is that at least \$8,250,000.00 of the project would be performed by small local-area businesses that are SMWB-certified by the South Central Texas Regional Certification Agency or the State of Texas Historically Underutilized Business (HUB) program. The 30% goal is a hybrid of the SAWS 20% aspirational Construction goal, and the 40% aspirational Professional Services goal. SAWS understands that costs will not be a part of the RFQ, and will not be negotiated until a Design-Build team is chosen through the RFP process. Firms invited to submit an RFP will be asked to make Good Faith attempts to meet or exceed the 30% aspirational SMWB goal based upon anticipated project participation.

8. Question: Does the design team need to meet the 30% goal for SMWVB participation, or is the 30% goal for the entire design-build team, including construction?

Response: The 30% aspirational SMWB goal is for the entire design-build team, and the goal applies to both the design and construction phases.

9. Question: Will SAWS release the specific details regarding the goal for SMWVB participation at this stage in lieu of waiting until the RFP stage so that respondents can take these requirements into consideration when selecting our consultant teams?

Response: As per our standard Professional Service solicitation language, the following are our requirements for a firm to be recognized as a Small, Minority, Woman-owned Business (SMWB) by SAWS:

SMWB Respondents and/or sub-consultants must be certified by the South Central Texas Regional Certification Agency or the Texas Historically Underutilized Business (HUB) Program. Eligible firms (including MBEs and WBEs) must be certified as a Small Business Enterprise (SBE), must perform a commercially-useful function on the project, and must have a local presence in the San Antonio Metropolitan Statistical Area in order to be counted for SMWB points.

10. Question: Are there any disciplines we will not need to include in our design team that SAWS uses like geotechnical /environmental under an existing contract?

Response: SAWS' Program Manager, APSI, has conducted geotechnical surveys and these surveys will be attached to the RFP issued to the short-listed firms, for reference and informational purposes only and not for the purpose of design or construction. As this is a Design-Build contract, SAWS expects the selected firm to engage their own experts in the various fields to determine what geotechnical reports and surveys are necessary to inform their design. Therefore, DB firm should plan on including all disciplines needed to provide and complete the design phase.

11. Question: What exactly would you like the contractor to submit for financials? Last 3 years of profit and loss statements? Are financials only required of Design build contractor? May they be submitted in a separate envelope from the bound submittal?

Response: If Respondent is organized as a corporation, partnership, LLP, LLC or joint venture, submit complete financial statements, including a Balance Sheet, Income Statement and Statement of Cash Flows, prepared in accordance with generally accepted accounting principles, for the current fiscal year-to-date, and the most recent three complete fiscal years. Footnote disclosures must accompany the submitted year to date financial statements. If available, financial statements audited or certified by an independent certified public accountant should be submitted. Otherwise, a notarized statement certifying the accuracy of the financial information and signed by an officer of the proposing entity must accompany the financial information. If any entity has been in existence less than three years, the information shall be provided for the period of existence.

If Respondent intends to organize as a partnership, LLP, LLC, or joint venture, then the above-referenced financial information of each partner, LLC/LLP member or joint-venture member must be submitted.

12. Question: On Part 2 of the staffing table for DPOR, can a team member serve more than one role on the project? Will we need to submit a resume for everyone on this table? May we add consultants to the table if they are not listed as it is? (for example, I do not see fuel consultant, AV technology consultant listed) Is the file available in Word format so that the table can be expanded upon or are we allowed to recreate it??

Response: Yes, a team member can serve in more than one role. The roles are provided as examples and can be added to or deleted as deemed appropriate by the DB firm and their proposed design team. Yes, Exhibit D will be provided in Microsoft Word format as a courtesy to the Respondents and made available on the solicitation website.

13. Question: I would like to request clarifications regarding teaming. Which of initial programing firms that were introduced in the presentation are we allowed to team up with?

- Munoz & Company
- Alderson & Associates
- K Friese & Associates
- Clearly Zimmerman Engineers
- Professional Services Industries
- US Cost

Response: This list provided are firms that cannot participate in the solicitation due to their contracted status to SAWS Program manager, APSI. Refer to the Clarifications section below for more details.

14. Question: To clarify, do resumes count toward the page limit? (Page 11 of the solicitation reads “40 pages (page count does include resumes)” under the Max pages column, but the Evaluation Criteria pre-bid presentation slide reads “page count does not include resumes.”)

Response: Resumes for team members will not count towards the page limit. Please refer to the Clarifications section below for more details.

15. Question: Will SAWS release a sample contract at this stage in lieu of waiting until the RFP stage so Respondents can review the contract terms?
Response: No, the Design Build Sample Agreement will be released to the short-listed firms during the RFP stage.
16. Question: Do we need to include a geotechnical and environmental consultant on our team or does SAWS have one that they contract with?
Response: Refer to the response for Question #8.
17. Question: Has an environmental assessment of the Judson site been performed already? The site is over the Edward's Aquifer Transition Zone which could have an impact with fuel facilities going in on the site.
Response: Yes.
18. Question: The Request for Qualifications, page 10 of 53, B.1, states that responses must be bound by any means except by 3-ring binders, but page 19 of 53, section V, states "Other Required Documents to Submit (indicated as Tab #6 – Exhibits in the 3-ring binder submittal); can you please clarify?
Response: No 3-ring binders will be accepted. SOQ submittal should be wire, spiral bound, tape-bound or another means of professional binding, other than a 3 ring binder.
19. Question: Is it SAWS intent to get this project LEED certified?
Response: The intent is LEED silver equivalent. Refer to page 4 in the Exhibit F- Design Criteria Packet.

CLARIFICATIONS & MODIFICATIONS

1. For clarification purposes, Section E.9. of Project Requirements (page 6 of the RFQ) is being revised to read the following:
- Firms that are currently partners or sub-consultants to the PM, APSI Construction Management, for Phase 3 of the project, are prohibited from submitting a response to this RFQ, as was indicated in SAWS Solicitation No. Q-12-003-MR, Request for Qualifications: Program Management Services. The sub-consultants who have ongoing work for APSI, for Phase 3, and who are prohibited from participating in this RFQ are as follows: Muñoz & Company, Alderson & Associates, K. Friese & Associates, Cleary Zimmerman Engineers, Professional Services Industries, and US Cost.
2. For clarification purposes, Exhibit E Submittal Response Checklist should include an "X" in the "Required Document – Does Not Count Towards the Page Limit" column for the **Key Personnel Resumes** requirement. *Resumes for team members will not count towards the page limit.*

END OF ADDENDUM 2

This Addendum, including this page, is four (4) pages in its entirety. There are no attachments.